

Dalhart Economic Development Corporation Incentive Grants

Mission Statement

The goal of the DEDC Incentive Program is to encourage economic growth, development, and preservation of historic integrity. The program will increase the standard of living for all its residents through the retention, expansion, attraction, and development of primary jobs and capital investments within the City of Dalhart.

Incentive Programs

Per Local Government Code Chapter 505, Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES, the Dalhart EDC, as a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, can fund projects found by the board of directors to promote new or expanded business development.

- Green Space, Outdoor Lighting, and Community Art Grant
 - Annual Limit \$30,000
- Recreational, Entertainment and Parks
 - Annual Limit \$40,000
- Business Expansion, Relocation and New Businesses Grant
 - Funding Based on Individual Applications.
 - ROI Through Sales TAX Dollars

Funding is limited to One awarded Grant per Fiscal year per Business.

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Green Space, Outdoor Lighting, and Community Art Grant

The DEDC recognizes the importance of planning and implementing a program to make important changes to enhance quality of life and economic enhancement to businesses. Green

Spaces add value to the area, but importantly, they also have the potential to add value to the people of the area. Implementation of friendly lighting to help residents and visitors identify, navigate to, and enjoy businesses in the community while keeping patrons and property safe. We recognize that public art reflects a community and its surroundings working to cultivate a cultural identity by setting a community apart and attracting people to its uniqueness. Murals, Sculptures, and other works of art visible from the public right-of-way, helps express a community's values and creates an elevated sense of awareness for community members and visitors. The DEDC offers the Green Space, Outdoor Lighting, and Community Art Grant as part of its suite of incentives. This grant may cover materials and labor costs for green space, lighting, and community art projects. The DEDC's intention for this Grant is to improve the overall image of the City.

The DEDC will reimburse the cost of the materials, installation, labor and permit fees of Green Space, Outdoor Lighting, and Community Art projects up to 50% of the total costs and in an amount not to exceed \$3,000. All applications will be considered on an individual basis, according to available funds, and must be submitted 60 Days prior to the regularly scheduled meeting during which the applicant would like to be considered. If applications are not completed properly, they will be returned and moved to the next month's agenda or when the application is completed correctly.

All projects included in the Grant must comply with the codes and ordinances of the City of Dalhart. Attendance at the meeting during which your application is considered is REQUIRED. Upon approval of a Grant, ONE check will be issued once all qualifying receipts have been submitted and verified.

To qualify for a Green Space Grant, the project must include:

- Receive a permit for any work as required
- Be located within the City Limits of Dalhart
- Be used for commercial business purposes
- Be current on all taxes
- Must be on exterior and visible to public
- Professional cost estimate or quote for the price of the Green Space and its materials and installation OR other evidence of cost
- Photo(s) of the face of the building showing where the Green Space improvement will be made, or where the Green Space will be located
- Drawing(s)/image(s)/ renderings showing the design of the Green Space and its materials
- Be an external improvement to landscaping, including installation of new green spaces, replacement of existing landscaping or irrigation, planting of trees and permanent landscaping fixtures, movable landscaping pots/baskets, and any additional amenities related to landscaping, such as landscaping boulders, grates, curbing, pavers, screening and/or irrigation
- Be owner of Enterprise property, or any tenant or prospective tenant having the building owner's written approval
- All construction must be done in accordance with local code
- Be visible from the public right-of-way
- Beautify and add character to the City

To qualify for an Outdoor Lighting Grant, the project must include:

- Receive a permit for any work as required

- Be located within the City Limits of Dalhart
- Be used for commercial business purposes
- Be current on all taxes
- Must be on exterior and visible to public
- Professional cost estimate or quote for the price of the Outdoor Lighting and its materials and installation OR other evidence of cost
- Photo(s) of the face of the building showing where the Outdoor Lighting improvement will be made, or where the Outdoor Lighting will be located
- Drawing(s)/image(s)/ renderings showing the design of the Outdoor Lighting and its materials
- Fully shielded from view of the street, neighboring properties, and line of sight
- At or below 3000 Kelvin Correlated Color Temperature (applies to LED lighting)
- Be owner of Enterprise property, or any tenant or prospective tenant having the building owner's written approval
- All construction must be done in accordance with local code
- Make or improve the safety and or attractiveness of the building
- Increases in lighting in pedestrian areas on or adjacent to the Property, e.g. sidewalks, parking lots.
- Lighting that accentuates features of the building or Property creating a pleasant ambience on the Property
- Photograph (s) or catalog information for the fixtures and shields you will use or consider for this project
- Day and nighttime photographs of all outdoor lighting fixtures on the property and the areas they will illuminate

To qualify for a Community Art Grant, the project must include:

- Beautify and add character to the city
- Create a local landmark that inspires people to take photos and share on social media
- Enhance the growing collection of art
- Be visible from the public right-of-way
- Be a permanent outdoor installation or on a permanent outdoor edifice
- Be made of materials that can withstand Texas weather
- Be owner of Enterprise property, or tenant or artisan having the building owner's written approval
- All construction must be done in accordance with local code
- Receive a permit for any work as required
- Be located within the City Limits of Dalhart
- Photo(s) of the location showing where the Community Art improvement will be made, or where the Community Art will be located
- Drawing(s)/image(s)/ renderings showing the design of the Community Art and its materials

If applicable, attach the following:

1. Other information pertinent to your business or this application
2. If new business proposal, your business plan

Applicants will be required to provide proof of compliance with City regulations as well as proof of project costs. Applicants will be required to provide all information requested in the application, as well as any additional information requested by the DEDC Board of Directors. Information that is specific to business operations and revenue will be confidential and will not be discussed in open session, insofar as the DEDC must abide by the requirements of the Texas Open Meetings and Texas Public Information Acts.

For questions regarding the application or application process, please contact:

Dalhart EDC at DalhartEDC@dalharttx.gov

Green Space, Outdoor Lighting, and Community Art Grant Application

Submit application materials in hard copy to City Hall, 205 Rock Island, or via email to DalhartEDC@dalharttx.gov.

Business Name: _____

How long have you owned the business? _____
Do you own the building? ___ Yes ___ No
Business Address: _____
Business Mailing Address (if different): _____
Business Contact Name: _____
Title: _____
Contact Phone: _____
Email: _____
What type of business? _____
What services or goods are offered? _____
Does the business remit sales taxes to the Texas State Comptroller? ___ Yes ___ No
(if available, attach your most recent sales tax from the [Texas State Comptroller](#))

Section 1: Green Space

What is the projected Start Date: _____
Completion date: _____
Will this project be visible to the public? _____
Will this project be accessible to public? _____
Will the project be sustainable (i.e.,... irrigation, weed and pest control, mowing)? Explain:

How will project be an external improvement to landscaping, Explain:

How will project include installation of new green spaces, Explain:

How will project replace of existing landscaping or irrigation, Explain:

Will project plant trees and install permanent landscaping fixtures? Explain:

Will project contain movable landscaping pots/baskets? Explain:

Will project have any additional amenities related to landscaping, such as landscaping boulders, grates, curbing, pavers, screening and/or irrigation. Explain:

List any donated materials, partnerships, and / or volunteer efforts for this project:

Describe specifically how this project will be maintained by your group in the future - funding, upkeep, volunteer efforts etc.

Total Project Cost \$ _____

Section 2: Outdoor Lighting

Is the lighting to replace or retrofit existing lighting? ___ Yes ___ No

Or to install new lighting? ___ Yes ___ No

If it is a replacement or retrofit, when was the current lighting installed?

At project completion, will all of the outdoor lighting on the property be fully shielded?
___ Yes ___ No

At project completion, will all of the outdoor lighting on the property be connected to a switch, timer, or motion detector? ___ Yes ___ No

At project completion, will all of the outdoor lighting on the property be at or below 3000K Kelvin Correlated Color Temperature (applies to LED lighting) ___ Yes ___ No

What is the total cost of the lighting, including permits, materials, and labor?

Section 3: Community Art

What is the projected start date: _____

Projected completion date: _____

Be visible from the public right-of-way? Yes No

If Yes location: _____

Will this project be accessible to public? Yes No

If Yes How? _____

Will the project be sustainable (i.e., withstand weather)? Explain:

Describe how project will beautify and or add character to the City:

Describe how project will create a local landmark that inspires people to take photos and share on social media:

Describe how project will enhance the growing collection of art in Dalhart:

Will this project be on a permanent outdoor installation Yes/ No

The Dalhart EDC has designated a set amount of funds for this program and eligible projects will feature a one-time project costs incurred for the acquisition or renovation of capital, physical or tangible assets. The DEDC will reimburse the cost of the materials, installation, and permit fees up to 50% of the total projects costs and in an amount not to exceed \$10,000. All applications will be considered on a individual basis, according to available funds, and must be submitted 60 Days prior to the regularly scheduled meeting during which the applicant would like to be considered. If applications are not completed properly, they will be returned and moved to the next month's agenda or when the application is completed correctly.

All Recreational, Entertainment and Parks Grant applications must comply with the codes and ordinances of the City of Dalhart. Attendance at the meeting during which your application is considered is REQUIRED. Upon approval of a Recreational, Entertainment and Parks Grant, ONE check will be issued once all qualifying receipts have been submitted and verified.

Development projects may consist of basic outdoor recreation facilities and related support facilities to serve the public, provided that the funding of the project is in the best public interest in accord with local plans.

Plans for recreational development should be based on public needs, expected use, and the type and character of the project areas. Facilities should be attractive to the public and consistent with the natural setting and topographic limitations of the site. Recreational improvements should be designed to be harmonious with the natural environment. Emphasis should be given to public health, safety, the natural environment, barrier-free access, and the protection of recreational and community values of the area. These considerations should be part of the planning, design, and maintenance criteria for all grant-assisted areas. Development projects may consist of the complete or partial development of a public recreation area.

To qualify for an Recreational, Entertainment and Parks Grant, the project must match one or more of the following areas.

- REPAIR AND MAINTENANCE: Normally consist of minor work intended to mend a specific part of a facility which has become broken or otherwise inoperative, to return it to a useful state, or periodic minor work designed to merely maintain a specific part of a facility so such facility will be in a good state of maintenance and repair.
- RENOVATION: Renovate is defined in terms of "to renew or make over". Work on existing facilities to completely renew, update, or modernize such facilities so the finished product will meet present-day standards and be comparable with newly constructed similar facilities is classified as renovation.
- REDEVELOPMENT: Redevelop is defined in terms of "to develop again." Redevelopment of existing park areas includes demolition of obsolete facilities and the construction of new facilities.

Examples of Eligible projects includes:

- Sports fields
- Boating, Fishing, and Hunting Facilities
- Picnic facilities
- Playgrounds
- Swimming Pools
- Trails
- Recreational Support Facilities
- Community Gardens

- Basketball, Volleyball, and other sports courts
- Small Amphitheaters
- Small Bandstands
- Rodeo Arenas
- Exhibit / Interpretive Displays
- Golf Courses
- Landscaping using native plants

To qualify for a Recreational, Entertainment and Parks Grant, the project must:

- Receive a permit for any work as required
- Be located within the City Limits of Dalhart
- Be current on all taxes
- Must be open to the public
- Professional cost estimate or quote for the price of the Recreational, Entertainment and Parks and its installation OR other evidence of cost
- Photo(s) of the face of the LOCATION showing where the Recreational, Entertainment and Parks will be made, or where the Recreational, Entertainment and Parks will be located
- Drawing(s)/image(s)/ renderings showing the design of the Recreational, Entertainment and Park
- All construction must be done in accordance with local code
- Is within the Dalhart City Limits or contributes to expenditures in the City Limits that are subject to sales taxes
- Is consistent with promoting a positive image of Dalhart to residents and visitors alike
- Is open to all members of the public, although a fee for participation may be charged
- Has received all appropriate permits and approvals by the governing authority
- Improve aesthetics or quality of life for the City of Dalhart
- Dedicated as parkland in perpetuity, properly maintained and open to the public
- Meet existing ordinance or resolution Zoning

Applicants will be required to provide proof of compliance with City regulations as well as proof of project costs. Applicants will be required to provide all information requested in the application, as well as any additional information requested by the DEDC Board of Directors. Information that is specific to business operations and revenue will be confidential and will not be discussed in open session, insofar as the DEDC must abide by the requirements of the Texas Open Meetings and Texas Public Information Acts.

For questions regarding the application or application process, please contact: Dalhart EDC at DalhartEDC@dalharttx.gov

All information must be turned in at the same time. No additions will be allowed. If you send your application by email, all documents must be scanned in and sent with the an email.

Attach the following (REQUIRED) to the Application:

- Attach letter from governing board stating approval to request funding and indicating signatory approval
- Include the project budget
- Include last year's organizational financial statement. If Applicable

- Evidence of Insurance (Listing of policies by type and coverage amount, indicating policy end dates, or copies of certificates of insurance.)
- Attach COPIES of required documents and keep originals
- Quotes for eligible expenses including machinery, equipment, inventory and/or infrastructure
- Capital investment to operate and life expectancy of the capital investment.
- Property and sales tax revenue generated initially and over time
- Future infrastructure costs to the City of Dalhart to support the capital investment
- Enhancement of the community by improving accessibility and sustainability
- Narrative description of the project scope
- Prepare an itemized budget and basic drawings that show the proposed scope of work.
- Most projects will require the services of an architect or similar design professional.

If applicable, attach the following:

1. Other information pertinent to your Project, organization or this application
2. If new business proposal, your business plan

Recreational, Entertainment and Parks Grant Application

Submit application materials in hard copy to City Hall, 205 Rock Island, or via email to DalhartEDC@dalharttx.gov.

Business Name: _____

Year Founded: _____

Contact Name: _____

Title: _____

Contact Phone: _____

Contact Email: _____

Site Location: _____

Mailing Address (if different): _____

Website: _____

What type of Recreational, Entertainment and Activities are offered?

Explain how and what ages can participate in this location?

Does the location have vendors that remit sales tax to the Texas State Comptroller?

Yes _____ No _____

What is the total cost of the Proposed project? _____

What is the amount of project funding requested from the DEDC? _____

Did you apply for promotional funding last year? Yes _____ No _____

IF so, how much did you receive? _____

Time line for Project:

Description of Activity: (attach up to one additional page total if necessary):

Explain why financial assistance from the DEDC is necessary to provide these services:

List other funding sources that will be used or requested in order to support the program, event or project.

Explain the effect upon these services if the DEDC does not fund your request or if the award is less than requested:

How does this program or project create a unique, positive and valuable impact in our community?

I hereby certify that the information provided in this application and attachments is true, correct, and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature

Date

Applicant's Printed Name

Building Owner's Signature

Date

Building Owner's Printed Name.

Business Expansion and Relocation and New Businesses Grant

The DEDC recognizes the importance to upgrade, improve, relocate, expand and/or develop new businesses in the City of Dalhart. To assist building and business owners with improvements in Dalhart, the DEDC offers a Business Expansion and Relocation And New Businesses Grant as part of its suite of incentives. This program promotes economic development by providing financial incentives to assist businesses wishing to relocate or expand into our community. Amounts will be determined by ROI according to Sales tax. The DEDC's intention is to assist relocating, new or existing small business to achieve growth, and expansion by promoting new development, business expansion, and renovation of existing buildings/businesses in accordance with the City of Dalhart building regulations.

The DEDC will reimburse project costs which may include permit fees, costs of construction and infrastructure costs. Applicants must match the grant amount by an equal or greater investment of private funds. All applications will be considered on a individual basis, according to available funds, and must be submitted 90 days prior to the regularly scheduled meeting during which the applicant would like to be considered. If applications are not completed properly, they will be returned and moved to the next month's agenda or when the application is completed correctly.

All work included in the grant application must comply with the codes and ordinances of the City of Dalhart. Attendance at the meeting during which your application is considered is REQUIRED. Upon approval of a grant, ONE check will be issued once all qualifying receipts have been submitted and verified.

To qualify for a Building Improvement Grant, the project must:

- Receive a permit for any work as required
- Have a current or Plan on establishing, a business located within the City Limits of Dalhart
- Be used for commercial business purposes

E-COMMERCE For existing business only

- Encourages small businesses within the City of Dalhart
- To diversify by establishing and promoting e-commerce sales to complement their brick-and-mortar storefront for the retail and service industry.
- Business holds a current Certificate of Occupancy and is located within the corporate limits of the City of Dalhart
- Businesses must be for-profit.
- Business must operate at least one storefront location within the Dalhart city limit. Excludes: temporary locations, farmer's market vendors, consignment vendors, etc.
- All E-commerce transactions for the Dalhart business location must be fulfilled in Dalhart.
- Businesses must be in good standing with the City of Dalhart with respect to taxes, fees, or other financial obligations, and in compliance with all applicable zoning, land use, and other ordinances.

RETAILER AND / OR COMMERCIAL Business

- Designed to help grow a vibrant and thriving business climate in Dalhart. This program will support new and expanding businesses within the corporate city limits of Dalhart.
- ELIGIBLE BUSINESS TYPES:
 - Restaurants and Bars

- Retail (Apparel, Footwear, Home Furnishings, Electronics, Sporting Goods, Crafting, etc.)
- Office (Single or multi-Tenant Professional Offices)
- Hotels
- Specialty/ Gourmet Grocery

o **Eligible Projects**

- Hazardous materials abatement, such as asbestos removal
- Compliance with the Americans with Disabilities Act (ADA)
- Windows/doors/commercial storefront
- Fire protection systems
- Exterior repair or improvements to façade
- Infrastructure to building

The DEDC Board of Directors will evaluate applications and funding based on the following criteria:

- Future contribution of the business to the sales tax revenue of the City of Dalhart
- Number and type of jobs created and/or retained by the business
- The nature of the improvements to the building, land, and economics
- Amount of private investment of applicant as percentage of total project

Applicants will be required to provide proof of compliance with City regulations as well as proof of project costs. Applicants will be required to provide all information requested in the application, as well as any additional information requested by the DEDC Board of Directors. Information that is specific to business operations and revenue will be confidential and will not be discussed in open session, insofar as the DEDC must abide by the requirements of the Texas Open Meetings and Texas Public Information Acts.

For questions regarding the application or application process, please contact:
Dalhart EDC at DalhartEDC@dalharttx.gov

Please attach the following (REQUIRED):

- Professional cost estimate or quote for the price of the project, materials and installation OR other evidence of cost
- Photo(s) of the existing condition of property, if applicable
- Design plans/renderings of proposed project, if applicable
- Pictures/sketches/samples of elements that will be added during the project, included but not limited to paint colors, flooring, molding, and other materials, if applicable
- Quotes for eligible expenses including machinery, equipment, inventory and/or infrastructure
- List of all principals involved that have a 15% or more interest in the firm or business. Include qualification, names, address, phone numbers, and percent of ownership
- 5-year operable business plan
- Number of jobs created, initially and over time
- Wages paid for jobs created, initially and over time
- Capital investment to operate and life expectancy of the capital investment
- Property and sales tax revenue generated initially and over time
- Future infrastructure costs to the City of Dalhart to support the capital investment
- Enhancement of the community by improving accessibility and sustainability
- Narrative description of the project scope
- Prepare an itemized budget and basic drawings that show the proposed scope of work.

- Copy of lease or lease extension, if applicable
- Copy of Texas Sales Tax Permit or a Detailed Confidentiality Report from the State Comptroller's Office, if applicable

If applicable, attach the following:

1. Other information pertinent to your business
2. If new business proposal, your 5-business plan

Business Expansion, Relocation and New Businesses Grant Application

Submit application materials in hard copy to City Hall, 205 Rock Island, or via email to DalhartEDC@dalharttx.gov.

Company Name: _____
Headquarters Location: City: _____
State: _____
State of Formation: _____
Federal Tax ID#: _____
Primary Contact Name: _____
Contact Title: _____
Mailing Address of Business: _____
City: _____ State: _____ Zip: _____
Physical Address of Business to Be Located _____
Phone: _____ Fax: _____
Mobile: _____
Email Address: Website: _____
Site Selection Consultant (if applicable): _____
Business Description: _____
Year Company was Established: _____
Business Structure: _____
Registered to Conduct Business in the State of Texas: Yes _____ No _____
Tax Number: _____
Number of Texas Locations: _____ U.S. Locations: _____
Has the Business Faced Any Litigation in the Past 10 Years: Yes _____ No _____
If Yes, Explain:

Project Information

New Business/Project in Dalhart: Yes No
Expanding Business in Dalhart: Yes No
Is the company considering other Texas Locations? Yes No
Is the company considering other U.S. Locations? Yes No

Explain Market for Product of Activity at the local, state and national levels:

Please Describe Project:

Location of Planned Investment:

How does this project or project create a unique, positive and valuable impact in our community?

I hereby certify that the information provided in this application and attachments is true, correct, and complete to the best of my knowledge. Omissions or submission of incorrect information will render this application invalid.

Applicant's Signature

Date

Applicant's Printed Name

Building Owner's Signature

Date

Building Owner's Printed Name.